

2/3/17 – Colorado Federal Executive Board (CFEB)
ALL EMPLOYEE ANNOUNCEMENTS – PLEASE DISTRIBUTE
<http://www.colorado.feb.gov/>

Nominations for the Rocky Mountain Eagle & United We Serve Awards have opened. *Nominations close on 28 February 2017, 5:00 pm MST*

ROCKY MOUNTAIN EAGLE AWARDS

<https://colorado.feb.gov/programs/awards/rocky-mountain-eagle/>

Recognizing Federal Employees. Eight (8) non-monetary awards

CATEGORIES

- ♦ Rookie of the Year
- ♦ Employee of the Year
- ♦ Supervisor of the Year
- ♦ Executive of the Year
- ♦ Outstanding Customer Service
- ♦ Improved Federal Image
- ♦ Special Project or Achievement
- ♦ Scientific Project or Achievement

UNITED WE SERVE AWARDS

<https://colorado.feb.gov/programs/awards/united-we-serve/>

Recognizing exemplary volunteer and community service by City, County, State, and Federal government employees in Colorado

PERFORMANCE PERIODS | January 1 – December 31, 2016

QUESTIONS | Please contact Jeff Conn | 303 202 4588 | jconn@colorado.feb.gov

###

SURVEY ASSISTANCE - City of Lakewood

In an effort to better understand the greater Lakewood community needs and priorities, the Economic Development Division is conducting a first-of-its-kind survey of employees of key businesses in Lakewood as part of the Housing Study. Even if you don't live in Lakewood, responses are greatly appreciated. The questions focus on important topics including our local housing inventory, transportation, neighborhoods, and other priorities. ALL responses are

important and will be kept confidential and reported only in the aggregate; no personal information will be identifiable in the results. The survey will take about 5-8 minutes depending on how many comments you want to include.

Survey link | <http://survey.rrcresearch.com/s3/WDM-EMP?src=60>

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CFEB RETIREMENT PLANNING CLASSES

<https://colorado.feb.gov/events-training/retirement-classes/>

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FEBRUARY

THE BREAKFAST CLUB SERIES

The goal of our “breakfast club” is to give you an opportunity for self-improvement. Please join us for a fast-paced agenda on an assortment of topics that will leave you full of confidence and hopefully prepare you for your future.

SAVVY SOCIAL SECURITY | Managing your benefit like any other retirement asset
February 7, 2017 | 8:00 – 9:00 am | CFEB Training Room | Denver Federal Center | Lakewood CO | Free | Online Registration Required | <https://colorado.feb.gov/register/?ee=380>

MICROSOFT EXCEL TIPS & TRICKS EVERYONE SHOULD KNOW
February 21, 2017 | 8:00 – 9:00 am | CFEB Training Room | Denver Federal Center | Lakewood CO | Free | Online Registration Required | <https://colorado.feb.gov/register/?ee=389>

- ◆ Master handy navigation tips & tricks
- ◆ Discover techniques to customize your Excel environment
- ◆ Find out how to be more productive managing workbooks
- ◆ Learn easy ways to copy and paste
- ◆ Discover data entry tips and automation shortcuts
- ◆ Learn quick formatting and AutoFill tricks

Trainer | Dawn Bjork | The Software Pro

PHASED RETIREMENT | Are you eligible & is it to your benefit to take it if you are?
March 29, 2017 | 8:00 – 9:00 am | CFEB Training Room | Denver Federal Center | Lakewood CO
Free | Online Registration Required | <https://colorado.feb.gov/register/?ee=381>

###

DOI FORUM ON APPROACHES TO INCREASING FEDERAL LEADER EFFECTIVENESS

February 8, 2017 | 9:30 - 11:30 am | DFC, Bldg. 25, CFEB Training Room | **Registration closes February 7, 2017** | Free | Register at www.fcg.gov/events

The Federal Consulting Group (FCG), which is part of DOI, will host a forum to have Federal professionals come together from the fields of HR, Training and OD to dialogue around approaches to increasing the leader effectiveness of Federal supervisors, managers and executives on a sustained basis. Recommended for Federal Employees experienced with the design, delivery, and/or evaluation of programs to increase Federal leader effectiveness.

A presentation will be done on why experienced leaders tend to reach a leader effectiveness plateau/ceiling, the two main processes that contribute to that plateau forming, and some suggested strategies to help leaders move past their performance ceiling.

CONTACT | Dr. Steve Frieman | 303 317 7386 | steven_frieman@ios.doi.gov

###

DOI LEADERSHIP EFFECTIVENESS EXCHANGE (LEE): Leaders Helping Leaders to Manage the Challenges Posed by the Transition & Other Situations

February 9, 2017 | **Federal Supervisors** - 8:30 am - 12:00 pm | **Federal Managers** - 1:00 - 4:30 pm | DFC, Bldg. 25, CFEB Training Rm | **Registration closes February 7, 2017** | Free

Register at www.fcg.gov/events | Dr. Steve Frieman | 303 317 7386 | steven_frieman@ios.doi.gov

The Federal Consulting Group, which is part of the US Department of the Interior, will be continuing for the fourth year its highly successful Leadership Effectiveness Exchange workshop. The LEE workshop allows Federal leaders to help each other, as peers, to find new approaches and strategies for meeting difficult leadership challenges. To ensure a peer environment, each LEE is restricted to a specific level of Federal leadership, i.e., Manager or Supervisor. All sessions are confidential and table groups will be composed of an inter-agency mix.

###

VETERAN'S SMALL BUSINESS & WHY HIRE A VETERAN CONFERENCE

February 15, 2017 | 7:30 am - 4:15 pm | Hotel Elegante, 2886 S. Circle, Colorado Springs, CO

An event in support of Veterans in business and employers interested in hiring Veterans.
Register: www.coloradosbdc.org/vets

###

HIRING VETERANS: The "Keys to Success" Hiring Fair

February 16, 2017 | 10:00 am - 3:00 pm | William Reed Special Event Center, Fort Carson, CO | Free | An event for transitioning service members, veterans and spouses

For more information, call 719 526 1001/1002 or visit www.ppwfc.org

###

DENVER FEDERAL CENTER CHAPTER OF FEDERALLY EMPLOYED WOMEN - Night with the Colorado Avalanche

February 21, 2017 | 7:00 pm | Pepsi Center | 1000 Chopper Cir. | Denver CO | Cost \$35
Come cheer on the Colorado Avalanche when they take on the LA Kings
Kerbi Jacobson | 303 887 4839 | info@dfcfew.org | Order tickets visit www.avstix.com/few17

###

FEDERAL EMPLOYEE RELATIONS

February 28 – March 3, 2017 | 8:00 am – 5:00 pm each day | Denver Federal Center, Bldg. 67, Rio Grande Room, Denver CO | Cost: Approximately \$700 per student (cost is divided among attendees, so cost may vary)

Learn the rights and responsibilities of agency employees in areas such as probationary periods, performance management and awards, discipline, conduct problems, leaves of absence, labor management issues, appeals and grievances, and more.

CONTACT | Benjamin Knauth | 303 445 2105 | bknauth@usbr.gov

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MARCH AND BEYOND

DENVER FEDERAL CENTER PASSPORT ACCEPTANCE FAIR

March 3, 2017 | 10:00 am - 2:00 pm | Denver Federal Center | CFEB Training Room, Bldg. 25, Room 1442, Entrance E-14 | Federal Employees and their Family members only | Government ID required for entrance to the Federal Center & Bldg. 25

Are you planning on traveling internationally this year? Do you have a passport? Does it have plenty of validity left, or is it nearly expired? In honor of Employee Appreciation Day, representatives from the Department of State will accept passport applications from federal

employees and their families at the Denver Federal Center. Why hassle with getting an appointment at the Post Office when Passport Services is coming to you?

If you are interested in applying, please bring original citizenship evidence (birth certificate, previous passport, naturalization certificate, etc.), government issued identification (driver license, state-issued ID, passport, etc.), at least one passport photo and a credit card for payment. We will have plenty of applications on hand for you to fill out, or you can bring a completed application, whichever you prefer.

Additional information regarding fees and application requirements is available at www.travel.state.gov

###

WRITING YOUR FEDERAL RESUME

OPM Trainer, Todd Floersheim will:

- ♦ Explain each section of the job opportunity announcement (JOA) to better inform applicants and help them in selecting the right job
- ♦ Highlight a 3 part process to help applicants write their Federal resume
- ♦ Use a real JOA to walk through a process that helps you determine qualifications and interest, identify the important requirements and then tailor your resume for that JOA
- ♦ Review the resume builder on USAJOBS

March 8, 2016 | 10:00 - 12:00 am | DFC CFEB Training Room, Bldg. 25, Room 1442 | Lakewood CO | Free | Online Registration Required <https://colorado.feb.gov/register/?ee=387>

March 8, 2016 | 2:00 - 4:00 pm | Fort Collins, CO | Location TBD | Free | Online Registration Required <https://colorado.feb.gov/register/?ee=388>

###

VOLUNTEER ORGANIZATIONS ACTIVE IN DISASTERS (VOAD) CONFERENCE

April 23-25, 2017 | <https://www.eventbrite.com/e/mountain-west-voad-conference-2017-tickets-29799115958?aff=eivtefrnd>

You are invited be part of a growing group of VOAD's in the Mountain West area. The Mountain West VOAD Conference will be providing an opportunity for organizations, agency and individuals (volunteer, non-profits, faith-based, government, etc.) to increase their understanding and skills to respond successfully to all types of disaster.

###

SAVE THE DATE: BASIC MEDIATION COURSE

For those interested in becoming mediators or improving their conflict resolution skills!

May 8-12, 2017 | DFC, CFEB Training Room, Bldg. 25, Room 1442 | Registration link is forthcoming | Questions: 303 202 4588 | jconn@colorado.feb.gov

COURSE TOPICS OVERVIEW

- ♦ Overview of Alternative Dispute Resolution processes
- ♦ Principles of mediation, Stages and goals of mediation process
- ♦ The role of the mediator
- ♦ Nature of conflict/behaviors in conflict
- ♦ Mediation skills, including negotiation skills, interactive listening, question-asking, use of neutral language, reframing, interest identification, addressing barriers to agreement, agreement writing
- ♦ Cultural diversity
- ♦ Working with attorneys and representatives of parties
- ♦ Ethical issues, including confidentiality, impartiality, informed consent, & conflict of interests

Teaching methods will include lecture, large and small group discussion, interactive exercises, and coached role-playing. Students will participate in mock mediations under the supervision of experienced mediators, who will provide feedback to support and facilitate learning.

Upon successful completion of the course, students will receive a certificate.

###

MEMORIAL DAY RUN & RUCK MARCH

May 27, 2017 | 8:00 am | 500 Fairgrounds Rd, Castle Rock, CO | Register:
<http://www.runningguru.com/EventInformation.asp?eID=27224>

The Memorial Day Run & March invites civilians, Veterans, and uniformed Military to challenge themselves in friendly competition while helping feed homeless Veterans. We have 3 routes to choose from: 5K Run, 10K Run, and 30K Ruck March.

The Ruck March will be administered by a Norwegian Army Officer who will be presenting ALL civilian Marchers and ALL QUALIFYING uniformed Military Ruck Marchers with the Norwegian Foot March Medal, worn by the Norwegian Army.

100% of your registration (and donations!) goes directly to helping Colorado Veterans.

###

20th ANNUAL EXCEL TRAINING CONFERENCE

June 27 -29, 2017 | Hilton Chicago | 720 South Michigan Avenue, Chicago, IL | Cost: \$1500.00 (\$1,699 for specialty tracks) | Website: at <http://eeotraining.eeoc.gov/excelmain.html>

The EXamining Conflicts in Employment Laws (EXCEL) is the premier training experience for EEO representatives, HR professionals, managers and supervisors, and attorneys in the Federal and private sector. Learn from our experts and stay on top of the employment law information you need. EXCEL 2017 is a three-day training conference designed to provide the latest EEO legal updates and dynamic course topics. Register for the pre-conference workshops held on June 26: Counselor/Investigator Refresher and Advanced Litigation before the MSPB.

CONTACT: Michelle Crew | 216 522 4794 | michelle.crew@eeoc.gov | Patricia McMahon | 303.866.1344 | patricia.mcmahon@eeoc.gov | TO BE AN EXHIBITOR: Mary Tiernan | 215.440.2671 | mary.tiernan@eeoc.gov

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DENVER COMMUNITY EMERGENCY RESPONSE TRAINING PROGRAMS

Register | <http://www.denvergov.org/oem> | DenverCERT@denvergov.org | 303 725 3084

###

TRAINING @ DOI UNIVERSITY

DOI University (DOIU) offers competency-based training courses and programs designed to increase the skills of all federal employees.

<https://doiu.doi.gov/catalog.html?type=sp&id=lakewood> |
<https://doiu.doi.gov/catalog.html?type=c>

###

DENVER FEDERAL CENTER DAM GOOD SPEAKERS TOASTMASTERS CLUB

Tuesdays | 11:30 am - 12:30 pm | DFC Building 67 | Denver CO

CONTACT | vpm-302857@toastmastersclubs.org | <http://damgoodspeakers.toastmastersclubs>

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VAN & CARPOOL

Vanpools needing riders are listed on the CFEB web site

<https://colorado.feb.gov/resources/van-pools/>

If you would like the CFEB to add your van or carpool to the web site, email the information to iconn@colorado.feb.gov

###

HEALTH DOES MATTER

Yoga @ DENVER FEDERAL CENTER - WELLNESS CENTER

Denver Federal Center | Bldg. 75 | Kiel Hovland | 303 236 6911 | kiel.hovland@gsa.gov

Tuesday's | 5:00 – 6:00 pm | Yoga for beginners and intermediates

Thursday's | 5:00 – 6:00 pm | Yoga for beginners and intermediates

Sue Doty | Pre-register @ 720-252-7935 | dotys1@yahoo.com

Drop in Cost is \$10 –or- 4-Punch Pass - \$30 (Classes open to all: Feds & Non-Feds; Members & Non-Members)

FEHB VIRTUAL SERVICE

1st Wednesday of every FEHB pay period | 9:00 - 10:00 am

Hosted by Kaiser Permanente | 1 800 632 9700 | kp.org/feds

CONFERENCE LINE | 1 855 851 8843 | Code 570 038 434 #

ONLINE | www.kpfedtalk.org | Code kpfedtalk1 | Follow prompts for audio

Connect with FEDSTRIVE Region 8

Facebook - <https://www.facebook.com/FedStriveR8>

www.FOH.hhs.gov

BONFILS DFC BLOOD DRIVE

2nd Thursday of each month | 8:00 am - 1:30 pm

Denver Federal Center | Bldg. 67 | Hungry Horse Room

SCHEDULE AN APPOINTMENT | www.bonfils.org (site code is 2015) | 303 363 2300

Betty Palcsak | 303 236-6905 | bpalcsak@usgs.gov

###

PETS OF THE WEEK

Adopt a pet and save a life

Hunter | Bloodhound | Male | 1 year old

MY FAIRY DAWG MOTHER RESCUE | 720 939 7017 | <http://www.dogrescuecolorado.org/>

Cashew (182153) | American Pit Bull mix | Male | 1 year old

FOOTHILLS ANIMAL SHELTER | 303-278-7575 | info@fas4pets.org

<http://www.FoothillsAnimalShelter.org>

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VOLUNTEER OPPORTUNITIES

VOLUNTEERS & FOSTER HOMES NEEDED FOR CAT SHELTER

Angels With Paws | 2540 Youngfield St | Lakewood CO

Please contact shelter manager Sondra Bailey | 303 274 2264 |

<http://www.angelswithpaws.net/volunteering/>

###

SISTERHOOD OF THE TRAVELING PETS

Saturdays (year round) | 9:00 am - 3:00 pm | Colorado Springs/Denver

<https://www.facebook.com/sisterhoodofthetravelingpets>

Sassie Skelton | 719 482 0705

###

JOB ANNOUNCEMENTS

<https://www.usajobs.gov/>

Helpful hiring tips from USAjobs.gov - https://help.usajobs.gov/index.php/Main_Page

Links to information on building your resume, etc. - <http://www.fs.usda.gov/main/r3/jobs/outreach>

OPM CyberCareers.gov website

<https://www.opm.gov/news/releases/2017/01/opm-launches-new-cyber-careers-website/>

USDA Forest Service, Rocky Mountain Region

Individuals interested in 2017 temporary employment can apply through [USAJOBS](#) during three different time frames (phases). Visit the [Rocky Mountain Region](#) website for more information.

Job seekers will be able to apply for temporary jobs during these time frames:

- ♦ **February 1-7, 2017** | Most non-fire temporary positions in recreation, fisheries, forestry, engineering, etc.
- ♦ **Early March 2017** | Remaining positions

National Older Worker Career Center (NOWCC) AGE 55+ | Denver, CO

Community Involvement Support

https://www.nowcc.org/states-with-open-positions/position-details/?position_id=3712

Assessment and Revitalization Program Professional Support | https://www.nowcc.org/states-with-open-positions/position-details/?position_id=3752

Lead and Asbestos Inspector | https://www.nowcc.org/states-with-open-positions/position-details/?position_id=3755

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CFEB EMAIL ANNOUNCEMENTS

To submit information to be included in the announcements, please email it by Wednesday of each week to jconn@colorado.feb.gov in the following format.

Title

Date | Time

Location | 3333 W 32 Ave | Denver CO (no punctuation)

Cost (if applicable)

Brief Description (very short marketing blurb | a couple of bullet points or sentences)

CONTACT Name | 303 333 5555 | email

Website

Recent CFEB announcements are posted on the CFEB web site

<https://www.colorado.feb.gov/index.php?content=10&page=Announcements>

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Have a safe and wonderful weekend

Jeff

Jeff Conn | Acting Executive Director | jconn@colorado.feb.gov

Colorado Federal Executive Board (CFEB)

PO Box 25567 | Lakewood CO 80225-0567

303 202 4588 | <http://colorado.feb.gov/index.php>

Working for the greater good by creating partnerships for intergovernmental communication & collaboration!

Please email jconn@colorado.feb.gov to subscribe or unsubscribe from CFEB email